

Saltash Town Council Strategic Priorities									
1 Boosting Jobs and Economic Prosperity	Date: 14.12.23 Committee / Minute Number: Services 113/23/24	Date: 7.12.23 Committee / Minute Number: FTC 274/23/24	Date: 1.2.24 Committee / Minute Number: 322/23/24	Date: 1.2.24 Committee / Minute Number: 332/23/24	Date: 1.2.24 Committee / Minute Number: 338/23/24 and	Date: 1.2.24 Committee / Minute Number: 340/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
To ensure Saltash benefits from higher income, reduced poverty, improved facilities and quality of life. Promote Saltash as a vibrant and welcoming visitor destination.	approve a 6 month trial of a 4g CCTV camera provided and installed by Plymouth City Council to the lighting column located between Bedford and the Spa Dentists, at no cost to the Town Council;	approve the Chairman to write to the head of Cornwall Council Adult Education on behalf of Saltash Town Council to request a meeting to discuss future, fair and accessible provision for Saltash, reporting back at a future Town Council meeting.	Building relationships with key stakeholders such as the Police - Meeting with newly appointed PC's to strengthen relationship with Saltash Police Station	RESOLVED to write a letter to Cornwall Council Parking Enforcement, the Police and Safer Saltash to understand the data of incidents reported and any improvements regarding parking in Saltash this past year, sharing the letter to the resident.	Working in partnership with Christmas Festival Forum to further support significant events in the town. Increasing the amount festivals can apply for under the Town Council Grant Policy	Approval of a Communications Strategy			
2 Health and Wellbeing	Date: 7.12.23 Committee / Minute Number: FTC minute 275/23/24	Date: 7.12.23 Committee / Minute Number: FTC 256/23/24	Date: 1.11.24 Committee / Minute Number: FTC 297/23/24	Date: Committee / Minute Number:	Date: 2024-02-01 Committee / Minute Number:	Date: 2024-02-18 through to 2024-06-14 Committee / Minute Number:	Date: 2024-01-27 to 2024-02-04 Committee / Minute Number:	Date: 2024-02-16 Committee / Minute Number:	Date: 2024-02-16 Committee / Minute Number:
To support the Saltash Healthcare Action Group in improving our local NHS provision. Support improvement to mental health, fitness facilities, educational wellbeing of children and opportunities to access a high level of quality learning for young people.	Endorse Ten Year Business Plan for Saltash Tennis Club. Chairman to write a letter of support and Town Council to work in partnership by feeding back comments on Business Plan.	Members discussed the lack of public knowledge of the NHS Services provided at St Barnabas Hospital. Members agreed the importance to continue to work in partnership with the Saltash Health Care Action Group to encourage the NHS to provide clearer and more effective communication of NHS Services available locally to Saltash residents.	Saltash Healthcare Action Group attended Meet your Councillors in December, January and February to raise the profile of the work with the public.	The Town Council host the Saltash Healthcare Action Group bi-monthly meetings at the Guildhall free of charge.	STC Library Hub Tamar Reach - Healthcare Action Group public information display runs through February.	STC Library Hub - South West Reading Challenge - Reading Agency (For all ages and abilities). We are committed to support 2024 SW Reading Challenge (Mon 18 Feb - Fri 14 June).	STC Library Hub - National Storytelling Week. Reading to Brunel Pre-school children. Sue is telling the story of 'Flat Stanley' a character sent across the World by American Libraries. Children listened to the story as well as discovering where America is on the globe and were able to colour Flat Stanley characters.	STC Library Hub - Dementia Voice Choir - performing a variety of songs for everyone to enjoy and join in if they wish.	
3 Housing	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
To ensure Saltash has a balanced range of high quality and affordable housing by working in partnership with Cornwall Council.									
4 Travel and Transport	Date: 12.10.23 Committee / Minute Number: Services 95/23/24	Date: 14.12.23 Committee / Minute Number: Services 106/23/24	Date: 1.2.24 Committee / Minute Number: FTC 321/23/24	Date: 1.2.24 Committee / Minute Number: 325/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
To work with key stakeholders to support access to affordable, accessible and sustainable transport in Saltash and the rural and urban areas, and promote walking and cycling.	to approve Councillor Bickford to work up a response on behalf of Saltash Town Council to be shared with Members for their input, submitting to the Joint Tamar Bridge and Ferry Committee.	to arrange with Fernbank Advertising to install a new bus shelter and for that shelter to form part of Saltash Town Councils existing shelter advertising agreement, at no cost to the Town Council.	Transport Integration Forum held at Saltash Station - gift presented to STC	Members encouraged to respond to Peninsula Draft Transport Strategy and feedback to be given via STC reps to South East CAP					
5 Climate Emergency	Date: 2024-03-01 & 2024-04-19 Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
To continue to acknowledge a climate emergency and to bring forward a local climate change strategy.	STC Library Hub - Cornwall Council Waste Engagement. Drop in Roadshow Event. Food waste, recycling and rubbish changes.								
6 Recreation and Leisure	Date: 14.12.23 Committee / Minute Number: Services 116/23/24	Date: 7.12.23 Committee / Minute Number: FTC 273/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
To continue to provide, support and improve in Saltash, play parks, open green spaces, library service, leisure and sport facilities, and cultural activity, and to acknowledge our unique position on the Tamar and Lynher Rivers.	Service Delivery are to provide woodchip for the community allotment pathways subject to availability; To welcome SEA's support for Elwell Woods and look forward to receiving a more detailed plan of the future of Elwell Woods in the New Year.	to appoint Councillors Bickford and Bullock as Town Council Representatives to the Cornwall Council Saltash Leisure Centre Working Group.							

Services Strategic Priorities					
1	Date: 14.12.23	Date:	Date:	Date:	Date:
Boosting Jobs and Economic Prosperity	Committee / Minute Number: 108/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
To invest in Town Council employees					
Continue to work with key stakeholders in the devolution of asset process with an increase of Town Council staffing levels, if required;					
Improve facilities and quality of life by continuing to maintain our public conveniences and to invest in accessible public conveniences	undertake the operations of opening, closing and cleaning the Town Council public toilets				
Continue to promote Saltash as a vibrant and welcoming visitor destination by reinvesting and working in partnership with key stakeholders in key areas such as Victoria Gardens, the Town Centre, and future Waterside projects.		Worked with Key Stakeholders National Grid and Cornwall Council for the permissions to install Hanging baskets from lower fore street to Waterside connecting with the Town Centre.			
2	Date: 12.10.23	Date: 14.12.23	Date:	Date:	Date:
Health and Wellbeing	Committee / Minute Number: 89/23/24	Committee / Minute Number: 114/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
Maintain, promote and reinvest in Town Council play parks and recreational areas;		Town Clerk to review and sign the funding agreement for the award of £75,000 of CIL funding, subject to the Town Council covering any increase of cost following completion of the formal procurement process;			
Provide, maintain and support mental health and wellbeing with street furniture and green public spaces.	To approve the procurement of five Happy to Chat Plaques		The Town Council have provided funding to SEA for the purchase of trees and maintenance equipment for planting around the town		
4	Date: 14.12.23	Date:	Date:	Date:	Date:
Travel and Transport	Committee / Minute Number: 109/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
Continue to investigate and implement where possible a sustainable Town Council fleet of vehicles;	Service Delivery Manager to sign off the hire agreement on behalf of the Town Council, ensuring the vehicle is fully insured and road worthy				
Promote and encourage walking and cycling routes in the community;					
Support access and improved connectivity from Saltash to Plymouth and neighbouring Towns and Parishes.					
5	Date: 12.10.23	Date:	Date:	Date:	Date:
Climate Emergency	Committee / Minute Number: 91/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
Continue to implement sustainable and non-toxic grounds maintenance methods;					
Continue to partake in the No Mow May initiative to strategic areas;					
Seek further environmentally friendly alternatives for grounds maintenance works within the Town Council Service Delivery Department;					
Support community initiatives for tree planting and wildflower meadows;	To approve the planting of trees at Elwell Woods subject to proposed areas being safe and appropriate and the planting avoids any services under or over the site, the health of the stock and soil purchases are free from disease, to avoid disease that may affect existing trees and ongoing maintenance is managed accordingly;	The Town Council have provided funding to SEA for the purchase of trees and maintenance equipment for planting around the town			
Continue to be Hedgehog Friendly;					
Continue to support and partake in the Plastic Free Community pledge.					
6	Date: 12.10.23	Date: 12.10.23	Date: 14.12.23	Date:	Date:
Recreation and Leisure	Committee / Minute Number: 85/23/24	Committee / Minute Number: 89/23/24	Committee / Minute Number: 111/23/24	Committee / Minute Number:	Committee / Minute Number:

Promote mental health and wellbeing via the Town Council website;		To approve expenditure of £90+vat for a Health and Wellbeing website page to be created and allocate to budget code 6211 Website Maintenance.			
Maintain, promote and reinvest in Town Council play parks and recreational areas;					
Provide, maintain and support mental health and wellbeing with street furniture and green public spaces.	It was proposed by Councillor Gillies, seconded by Councillor Bickford and RESOLVED to approve, at no cost to the Town Council, the extension of the Bus Shelter Advertising Agreement with Fernbank Advertising up to 31st October 2047. Fernbank to install digital advertising and living roof shelters, making Fore Street a priority, subject to planning approval.		appoint Company A to supply and assist with planting the Spring/Summer beds and hanging baskets subject to clarification of additional cost for some evergreen and wildflower planting;		
Continue to provide Pontoon facilities allowing access to the river and support better connectivity to neighbouring areas.					

Planning and Licensing Strategic Priorities					
1	Date: 2023-11-21 Committee / Minute Number: 93/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Boosting Jobs and Economic Prosperity	Pa23/08789 Land Adjacent To Unit 1F Long Acre Saltash PL12 6LZ - Development of two industrial units including parking facilities and loading bay areas.' With variation of condition 2 of decision PA21/01600 dated 03/08/2021. It was resolved to Recommend Approval.				
2	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Health and Wellbeing					
To ensure appropriate support or recommendations are given to applications or projects that support health care development or change of use to a health care setting in Saltash.					
To support and work with the Saltash Healthcare Action Group when reviewing planning applications that are applicable.					
To ensure the availability of all housing types are considered inclusive of rental and affordable housing to improve access to housing for all in Saltash.					
3	Date: 2023-09-19 Committee / Minute Number: P&L 70/23/24	Date: 2023-10-17 Committee / Minute Number: 81/23/24	Date: 2024-01-16 Committee / Minute Number: 115/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Housing	PA23/06296 Land North of North Park House, Pill Lane, North Pill Saltash, PL12 6LJ - Refurbishment of redundant existing barn in agricultural use and change of use to residential. It was resolved to Recommend Approval.	PA23/07453 Land South West of Manor Barn Trematon PL12 4RS - Application for Permission in Principle for a dwelling. It was resolved to RECOMMEND APPROVAL subject to the Countryside Access Officer's comment which states that Footpath 32 must remain open and unobstructed at all times.			
To support projects that deliver affordable and sustainable housing whilst meeting a variety of user needs in keeping with policy.					
To ensure future housing projects and developments offer a variety of housing options inclusive of accessible properties.			PA23/07113 - Land At Phase 2A Treledan Broadmoor Farm Stoketon Saltash PL12 6PQ - Reserved Matters application in relation to appearance, landscaping, layout and scale for the construction of a new residential development including affordable housing, public open space, landscape planting, pedestrian, cycle and vehicular links, a Neighbourhood Centre and associated infrastructure (details following outline consent PA14/02447. dated 13.10.2017). It was resolved to RECOMMEND APPROVAL and the Town Council to write to Highways England and Cornwall Council as follows: 1.The Town Council to write to Highways England and Cornwall Council concerning the road improvements to the supporting road networks and the timeframes involved with regard to the development. 2.The Town Council to write to Cornwall Council to request a breakdown of the S106 monies relating to the development and the timescales involved regarding the release of		

<p>Special consideration be given to the Churchtown Farm development and resolution for occupation by Saltash residents.</p>	<p>Latest email from Imogen Day, Cornwall Council, 13.02.24. Re: Churchtown Farm, Saltash. Plymouth Community Homes are making good progress on the site. The 5 units will be as shared ownership properties. This is a variation from the consented 3x affordable rent and 2x shared ownership scheme to assist PCH with their cash flow, due to challenges in enforcing the contract with the original developer of the site.</p> <p>Our database currently shows the 5 shared ownership properties to be completed by January 2025, however in recent talks with PCH they have indicated that this is likely to be this spring/early summer 2024. I will be speaking with them in the next fortnight so if I have any updates for you I will let you know.</p>				
<p>4 Travel and Transport</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>
<p>5 Climate Emergency</p>	<p>Date: 2023-09-19 Committee / Minute Number: P&L 70/23/24</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>
<p>To continue to acknowledge a climate emergency and considerations given to planning and licensing applications to ensure developments are sustainable and meeting future climate demands.</p>	<p>PA23/05063 - MFG Tamar Service Station Carkeel Roundabout Saltash PL12 6LF. Installation of 10 no. EV charging bays, eV canopy & new jet wash bay. New proposed metering GRP cabinet, substation enclosure, proposed kerb line and new proposed location for amazon lockers. Removal of existing vac unit, existing kerb and existing fence. It was resolved to Recommend Approval.</p>				
<p>6 Recreation and Leisure</p>	<p>Date: 2023-11-21 Committee / Minute Number: 92/23/24</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>	<p>Date: Committee / Minute Number:</p>
<p>To support improvement in keeping with planning policies for open green spaces, leisure and recreational in review of planning and licensing applications in Saltash.</p>	<p><u>To receive the Planning Inspectorate Local Inquiry into the addition of footpaths at Babis Lane and Town Quay in the Parish of Saltash and consider any actions and associated expenditure.</u> It was RESOLVED to delegate to the Assistant Town Clerk to prepare a Statement of Case working with Cllrs Bickford, Bullock and Brady, residents, and the Cornwall Ramblers Association. The Statement of Case to be signed off and submitted on behalf of Saltash Town Council by the Town Clerk. It was resolved to RECOMMEND to Full Town Council to be held on Thursday 7th December 2023 approval up to £1,000 for associated cost to support the Town Council's submission of a Statement of Case allocated to budget code 6224 Professional Costs.</p>				

Policy and Finance Strategic Priorities

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Boosting Jobs and Economic Prosperity
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Health and Wellbeing
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Housing
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Climate Emergency
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Recreation and Leisure

P&F Held on 9.01.24 135/23/24

To consider the Policy and Finance Committee priorities for the next three years working within the six Town Council Strategic Priorities.

It was proposed by Councillor Brady, seconded by Councillor Stoyel and RESOLVED that Members reviewed the Town Council Strategic Priorities and identified the role of the Policy and Finance Committee as being governance/policy led, supporting all aspects of the six Strategic Priorities.

Personnel Strategic Priorities					
1	Date: 16.11.23	Date:	Date:	Date:	Date:
Boosting Jobs and Economic Prosperity	Committee / Minute Number: 71/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
To continue to be a good employer and invest in officer growth by supporting relevant professional development;					
Real Living Wage Employer;	1. An increase of £1,925 on all NJC pay points 2 to 43; 3. To note the 2023/24 pay award means the lower NJC pay points now comply with the Real Living Wage threshold of £12ph, no requirement to implement Personnel Committee minute number 59/23/24.				
Local Government Pension Scheme;					
Believe in the Civility and Respect Pledge to support staff;					
Provide a Protocol for Members/Officer Relations to guide officers in their relations with Members.					
2	Date: 26.10.23	Date: 26.10.23	Date:	Date:	Date:
Health and Wellbeing	Committee / Minute Number: 52/23/24	Committee / Minute Number: 59/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
Provide excellent welfare facilities;					
Provide occupational health assessments as required to support staff at work;		The Town Clerk informed Members of the need to appoint an Occupational Health Assessor.			
Robust risk assessments and health surveillance checks available to appropriate officers to protect them at work.	undertake relevant staff Health Surveillance tests in the year 2024-2025 at a cost of £625;				

Library Strategic Priorities					
2	Date: 1.12.23 - 1.02.24	Date: 2.10.23	Date: January 2024	Date: February 2024	Date:
Health and Wellbeing	Committee / Minute Number: N/A	Committee / Minute Number: 51/23/24	Committee / Minute Number:	Committee / Minute Number: N/A	Committee / Minute Number:
To provide a local venue for a range of free events and activities;			Tamar Reach Healthcare Action Group Panel for public response next to January Wellness activities and events panel.	Library Hub Wellness events and activities including 'Mindfulness' Beginners guide to Yoga and a visit from Dementia Voice Choir	
To continue to sign post residents and users of the Library to the relevant key stakeholders;					
To continue to provide a safe and warm space to residents and users of the Library.	Warm space provided	It was proposed by Councillor Bickford, seconded by Councillor Peggs and RESOLVED to approve expenditure up to a maximum of £1,000 allocated to budget code 6972 EMF Library Equipment and Furniture, subject to a successful bid for partial funding of a DHSC Community Automated External Defibrillator (AED) to be located externally at the Library.			
5	Date: 2.10.23	Date:	Date:	Date:	Date:
Climate Emergency	Committee / Minute Number: 47/23/24	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
To ensure the Saltash Library building is well insulated when refurbished to reduce energy cost;	To appoint Horizon Architectural Glazing to supply and install a Reynaers curtain walled system to the library building to commence in the New Year 2024;		March UK Science Fair Week from March 9 Includes Workshops from Space Detectives, Presentations from Spaceport Cornwall and Plymouth University Robotics and Nanotechnology departments. It will also feature many displays and experiments for schools.	The Big Green environment show April 2024	
To continue to focus on Climate Emergency and support free events at the Library.					
6	Date: 25.01.24	Date:	Date:	Date:	Date:
Recreation and Leisure	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:	Committee / Minute Number:
To continue to provide a Library and Community Hub Service for the community inclusive of the Home Library Service.	Waste Management Roadshow in partnership with Cornwall Council to answer questions on the new waste collection roll out planned for 2024				

Station Property Strategic Priorities					
1	Date: 15.09.23 Committee / Minute Number: 24/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Boosting Jobs and Economic Prosperity	To delegate to the Town Clerk to open further discussions with the Cornish Rail Coffee Company to engage in the operations of the waiting room, kitchen, and fully accessible toilet at Isambard House in March 2024;				
Promote Saltash as a vibrant and welcoming visitor destination with provisions of Isambard House café and waiting room area;					
Bring in additional investment by offering a focal meeting point at the Station and in close proximity to Fore Street.					
4	Date: 15.09.23 Committee / Minute Number: 35/23/24	Date: 1.2.24 Committee / Minute Number: FTC 341/23/24	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Travel and Transport	Town Council to work in partnership with voluntary groups to operate the waiting room, fully accessible toilet, and kitchen area.	Approved location of beryl bikes at Saltash Station			
Promote Saltash as a vibrant and welcoming visitor destination with provisions of Isambard House café and waiting room area;					
Saltash Station is a key transport hub to the town.					
Embark on a community project for the installation of further connectivity by installing EV Charging Points, Beryl Bikes and Solar Car Ports and Roof within the Station car park;					
Continue to support and promote the towns 450 local bus service providing better connectivity.	Town Council continue to promote bus route on social media and to visitors in the Guildhall.				
5	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Climate Emergency	Saltash Environmental Action free use of Isambard House for events in February, March, April and May.				
To continue to support the Climate Change and Environmental Working Group with free use of Isambard House;					
To lead by example by Isambard House being well insulated when refurbished with further investments to install Solar PV and Water Systems to assist in reducing energy bills and Co2 emissions.					
6	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:	Date: Committee / Minute Number:
Recreation and Leisure					
Increase cultural activity by providing a restored historical building (Isambard House) to hold events offering low rates to hire the building;					

Create an annual events calendar to better utilise the building.